



# APPLICATION TO VARY A PREMISES LICENCE

Application to vary a premises licence  
under The Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We...Wayout Dreams Community Project Limited (TheCentre@NW10)

..... [insert name of applicant(s)] being the  
premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

210131

## Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

71 – 73 High Street

Post Town London

Post Code NW10 4NS

Telephone number at premises (if any)

Non-domestic rateable value of premises

£ 29,000.00

RECEIVED  
17 JUN 2011



## Part 2 - Applicant details

Daytime contact telephone number		07956087588 / 07506544439	
E-mail address (optional)		nw04@hotmail.co.uk / miles_deione@yahoo.co.uk	
Current postal address if different from premises address			
Post Town		Post Code	

## Part 3 - Variation

Please tick  Yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day      Month      Year

--	--	--	--	--	--	--	--

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

The nature for the variation is to extend the times, due to holding various events, such as birthday parties, for adults and children's, traditional events, christening, wedding receptions, religious events and community day/night event and live music.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

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## Part 4 – Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

### Provision of regulated entertainment

Please tick ✓ Yes

- |  |                          |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B)   | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E)  | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)  | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)   | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input type="checkbox"/> |

### Provision of entertainment facilities:

- |  |                          |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I)  | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)   | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)<br>(if ticking yes, fill in box K) | <input type="checkbox"/> |

### Provision of late night refreshment (if ticking yes, fill in box L)

### Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P



**A**

<b>Plays</b> Standard days and timings			<b>Will the performance of a play take place indoors or outdoors or both</b> – please tick [✓] (please read guidance note 2).	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)  Networking  <b>State any seasonal variations for performing plays</b> (please read guidance note 4)  <b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  N/A	Both	
Tue	08.00	00.00			
Wed	08.00	00.00			
Thur	08.00	00.00			
Fri	08.00	05.00			
Sat	08.00	05.00			
Sun	08.00	01.00			

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both</b> – please tick [✓] (please read guidance note 2).	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)  Films, Networking and discussions  <b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)  <b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  N/A	Both	
Tue	08.00	00.00			
Wed	08.00	00.00			
Thur	08.00	00.00			
Fri	08.00	05.00			
Sat	08.00	05.00			
Sun	08.00	01.00			





**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) Pool and Snooker
Day	Start	Finish	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Mon	08.00	00.00	
Tue	08.00	00.00	
Wed	08.00	00.00	
Thur	08.00	00.00	
Fri	08.00	05.00	
Sat	08.00	05.00	
Sun	08.00	01.00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)  N/A

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓]</b> (please read guidance note 2).	
Day	Start	Finish	Indoors	Outdoors
Mon	08.00	00.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Wed	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Thur	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Fri	08.00	05.00	<input type="checkbox"/>	<input type="checkbox"/>
Sat	08.00	05.00	<input type="checkbox"/>	<input type="checkbox"/>
Sun	08.00	01.00	<input type="checkbox"/>	<input type="checkbox"/>

  

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓]</b> (please read guidance note 2).	
Day	Start	Finish	Indoors	Outdoors
Mon	08.00	00.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Wed	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Thur	08.00	00.00	<input type="checkbox"/>	<input type="checkbox"/>
Fri	08.00	05.00	<input type="checkbox"/>	<input type="checkbox"/>
Sat	08.00	05.00	<input type="checkbox"/>	<input type="checkbox"/>
Sun	08.00	01.00	<input type="checkbox"/>	<input type="checkbox"/>



**E**

<b>Live Music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)</b>	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)	Both	
Tue	08.00	00.00		Band Practice, Folk Songs, and Singers from different cultures, show casing up and coming new talents.	
Wed	08.00	00.00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur	08.00	00.00			
Fri	08.00	05.00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	08.00	05.00			
Sun	08.00	01.00		N/A	

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)</b>	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)	Both	
Tue	08.00	00.00		Studio recording of live music	
Wed	08.00	00.00	<b>State any seasonal variations for playing recorded music</b> (please read guidance note 4)		
Thur	08.00	00.00			
Fri	08.00	05.00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	08.00	05.00			
Sun	08.00	01.00		N/A	



**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6 )			<b>Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).</b>	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)  Dance studio for African dance, salsa, Street dance ect	Both	
Tue	08.00	00.00			
Wed	08.00	00.00	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thur	08.00	00.00			
Fri	08.00	05.00	<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  N/A		
Sat	08.00	05.00			
Sun	08.00	01.00			

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b>		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).</b>	Indoors	
				Outdoors	
Mon	08.00	00.00	<b>Please give further details here</b> (please read guidance note 3)  This has been covered in E, F and G	Both	
Tue	08.00	00.00			
Wed	08.00	00.00	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)		
Thur	08.00	00.00			
Fri	08.00	05.00	<b>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  N/A		
Sat	08.00	05.00			
Sun	08.00	01.00			



I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>		
			<b>Will the facilities for making music be indoors or outdoors or both – please tick [✓]</b> (please read guidance note 2).	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)  Hall Area		
Mon	08.00	00.00			
Tue	08.00	00.00	<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)		
Wed	08.00	00.00			
Thur	08.00	00.00	<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	08.00	05.00			
Sat	08.00	05.00			
Sun	08.00	01.00	N/A		

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick [✓]</b> (see guidance note 2).		
			Indoors	<input checked="" type="checkbox"/>	
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)  Dance Floor Area		
Mon	08.00	00.00			
Tue	08.00	00.00	<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)		
Wed	08.00	00.00			
Thur	08.00	00.00	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	08.00	05.00			
Sat	08.00	05.00			
Sun	08.00	01.00	N/A		





**K**

<b>Provision of facilities for entertainment of a similar description to that falling within (i) or (j)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility you will be providing</b>		
			<b>Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 2).</b>		Indoors <input type="checkbox"/>
			Both <input type="checkbox"/>		
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)  Explain in I and J		
Mon	08.00	00.00			
Tue	08.00	00.00	<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) (please read guidance note 4)</b>		
Wed	08.00	00.00			
Thur	08.00	00.00	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Fri	08.00	05.00			
Sat	08.00	05.00			
Sun	08.00	01.00			

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).</b>		
			Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>	
			Both <input type="checkbox"/>		
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)  Tea, Coffee and patties		
Mon	08.00	00.00			
Tue	08.00	00.00	<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>		
Wed	08.00	00.00			
Thur	08.00	00.00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)</b>		
Fri	08.00	05.00			
Sat	08.00	05.00	N/A		
Sun	08.00	01.00			



**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> (Please tick box ✓) (please read guidance note 7)	On the premises	✓
Day	Start	Finish		Off the premises	
Mon	08.00	00.00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)	Both	
Tue	08.00	00.00		All alcohol will be consume on the premises	
Wed	08.00	00.00	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Thur	08.00	00.00			
Fri	08.00	05.00		N/A	
Sat	08.00	05.00			
Sun	08.00	01.00			

**IN ALL CASES PLEASE COMPLETE N, O, & P BELOW**

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8)

There will be no adult entertainment taking place at this premises



0

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variation (please read guidance note 4)</b>
Day	Start	Finish	
Mon	08.00	00.30	
Tue	08.00	00.30	
Wed	08.00	00.30	
Thur	08.00	00.30	
Fri	08.00	02.30	
Sat	08.00	02.30	
Sun	08.00	01.00	
			<b>Non-standard timings. Where you intend the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)</b>

**Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking**

Extending the times

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Please tick  **Yes**

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence



**P** Describe any additional steps that you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)**

See the information below

**b) The prevention of crime and disorder**

There are close contact with the police, CCTV is in operation 24 hours a day inside the building. Any hiring agreement for the hall has rules and regulations to ensure that everyone knows what is expected of them and is able to step in when any problems arise. All door supervisors are registered and to ensure that there are sufficient people present during the functions.

**c) Public safety**

The premises has posters around the building indicating where the fire exits are, and what to do in a fire, health and safety posters showing what to do if someone suffers from stroke, asthmas ect. We will ensure that the maximum occupancy figure is not exceeded

**d) The prevention of public nuisance**

Anyone leaving the building is asked to give consideration to the neighbours. To enforce this public nuisance posters at the entrance and around the building asking them to leave the premises quietly when exiting the premise.

**e) The protection of children from harm**

Any children using the hall are with their parents or under supervision by a responsible adult. We understand that any children under the age of 18 years of age are not to be served any alcohol and arrangements will be made for non-alcoholic drinks will be supplied.





Please tick ✓ Yes

- I have made or enclosed payment of the fee ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable ✓
- I understand that I must now advertise my application ✓
- I have enclosed the premises licence or relevant part of it or explanation ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent.** (Please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature *DMiles*.....

Date ...10<sup>th</sup> July 2013.....

Capacity .....

**Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (Please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature .....

Date .....

Capacity .....

<b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 13)	
Post town	Post code
Telephone number	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	



## NOTES FOR GUIDANCE

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months..
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hours clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



**Data Protection:** The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. In addition, this information may be disclosed to the Police, The London Fire and Emergency Planning Authority, relevant ward Councillors and other Council departments.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.

**Please return the completed form and accompanying documents to:-**

Safer Streets (Licensing)  
Brent Council  
Brent House, 3<sup>rd</sup> Floor West  
349-357 High Road  
Wembley, Middlesex  
HA9 6BZ

☎ 020 8937 5359

Fax: 020 8937 5357

Email: [environmentandprotection@brent.gov.uk](mailto:environmentandprotection@brent.gov.uk)

Cheques should be crossed and made payable to: London Borough of Brent.

**Follow the instructions in the checklist, to submit the relevant copies to the Chief Office of Police and/or the Responsible Authorities. Contact details shown below:**

Chief Officer of Police  
Brent Licensing Department  
Wembley Police Station  
603 Harrow Road  
Wembley  
Middlesex  
HA0 2HH

Tel: 020 8733 3206

North West Area 1  
London Fire Brigade  
169 Union Street  
London  
SE1 0LL

Tel: 020 8555 1200 x38778

Trading Standards  
Brent Council  
Brent House  
349-357 High Road  
Wembley  
Middlesex  
HA9 6BZ

Tel: 020 8937 5555

Environmental Health  
Brent Council  
Brent House  
349-357 High Road  
Wembley  
Middlesex  
HA9 6BZ

Tel: 020 8937 5252

Children's Services  
Brent Council  
Chesterfield House  
9 Park Lane  
Wembley  
HA9 7RJ

Licensing Authority  
Brent Council  
Brent House  
349-357 High Road  
Wembley  
Middlesex  
HA9 6BZ

Tel: 020 8937 5359

Planning Department  
Brent Council  
Brent House  
349-357 High Road  
Wembley  
Middlesex  
HA9 6BZ

Tel: 020 8937 5210

Public Safety Team  
Brent Council  
Brent House, 3<sup>rd</sup> Floor East  
349-357 High Road  
Wembley  
Middlesex  
HA9 6BZ

Tel: 020 8937 5359

DAAT  
Public Health Directorate  
Wembley Centre for Health  
and Care  
116 Chaplin Road  
Wembley  
HA0 4UZ

<b>Official Use Only.</b>	Existing Premises Licence (or explanation) <input type="checkbox"/>	Plan x 2 (if applicable) <input type="checkbox"/>
	Advertising <input type="checkbox"/>	Fee <input type="checkbox"/>

